

OPERATOR TRAINING COMMITTEE OF OHIO, INC
OHIO ENVIRONMENTAL TRAINING CENTER

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June 29, 2005

Mark Livengood
OWEA
870 High Street, Suite 15
Worthington OH 43085

RE: Contact Hour Track

On June 28, 2005 at 12:48 pm, we received the payment of \$2,363.49 for invoice #10990. This payment completes the transaction that was addressed at the April 15, 2005 meeting with the OWEA representatives, the OTCO Board of Trustees, and the Executive Director. With this payment, OWEA is considered to have a zero balance in regard to pervious performed worked from the 2001-2002 periods.

With this letter, I am officially notifying OWEA that we will not be accepting any data for the purpose of tracking contact hours. We are electing to give you the 14 day notice as per the agreement signed April 15, 2005. There are several reasons for this decision:

- 1) The inconsistent communications between OWEA representatives on the execution of the agreement. The lack of respect to the direction given by the OTCO Board of Trustees to contact the OTCO Executive Director on several occasions;
- 2) The repeated confusion as to who which OWEA representative was to communicate with the Executive Director on the execution of the agreement. At the April 15th meeting, we were informed by the OWEA President that over the past years, we have spoken with wrong individuals and this was the reason for confusion in the past. It is apparent from the communications since the April 15th, that there is still confusion;
- 3) The repeated attempts to influence some members of the OTCO Board to revise the decision agreed upon at the April 15th meeting; even though it was made clear that proper channels of communication regarding the agreement and the invoice, was through the Executive Director. (The first attempt to influence a board member was on April 18, 2005.);
- 4) At the OWEA Conference Banquet on Wednesday, June 22, 2005 the announcement was made from the head table that the matters between OWEA and OTCO had been settled. At that time, no one had approach the Executive Director on any matters still pending; including the approvals of the "not-to-exceed estimates" and the invoice in question (Please note the Executive Director was in attendance during the entire conference including the banquet.);
- 5) Until the Executive Director returned the unprocessed data to OWEA on June 27, 2005, OWEA's official representative made no attempt to discuss the past due invoice or the last communication from June 6, 2005 on the "not-to-exceed estimates".

Please note: tracking contact hours should be viewed as a separate issue from our involvement with OWEA and the OWEA OTCO trustees. The tracking of contact hours for other organizations on the OTCO board is negotiated and executed under a separate financial agreement. Placement on the board does not constitute tracking of contact hours for organizations.

Respectfully,

Curtis L. Truss Jr.

Curtis L. Truss Jr.
Executive Director

Cc: OTCO Board Directors
OWEA Mark Livengood, Official Contact Hour Representative
OWEA Debbie Houdeshell, Past President
OWEA Steve Morrison, President

REPRINT OF ORIGINAL COMMUNICATION

June 27, 2005

Mark Livengood
OWEA
870 High Street, Suite 15
Worthington OH 43085

RE: OWEA Contact Hours Data

Enclosed are the following unprocessed data we receive 6/2/05:

- 1) OWEA Government Affairs Workshop, 2/28/05, 63 receipt forms
- 2) NWOWEA Section meeting, 3/16/05, 58 receipt forms
- 3) SWOWEA Section meeting, 3/17/05, 47 receipt forms
- 4) NWOWEA Lab Analyst meeting, 4/6/05, 7 receipt forms
- 5) NWOWEA Operations workshop, 4/28/05, 35 receipt forms
- 6) OWEA Watershed Workshop, 5/4/05, 46 receipt forms
- 7) OWEA Collections Workshop, 5/5/05, 82 receipt forms
- 8) NWOWEA Section meeting, 5/18/05, 54 receipt forms
- 9) SWOWEA Section meeting, 5/19/05, 43 receipt forms

According to the minutes of the OTCO Board of Trustee's meeting April 15, 2005 and the agreement signed April 15, 2005, you Mark Livengood, are to be my official contact for issues surrounding OTCO tracking contact hours for OWEA and the past due invoice for \$2,363.49.

OTCO has been receiving conflicting communications from OWEA on this matter. The current President, Steve Morrision approached me on the last day of the OWEA Conference in a technical session to discuss the invoice in question. He stated the OWEA Executive Committee had decided the invoice is a separate issue. He was very insistent and stated I need to discuss this matter with him and not you (Mark). Yet, on June 2, 2005, while transferring the unprocessed data to OTCO, you informed me that the Executive Committee had approved payment of the invoice in question.

On June 21, 2005, during the OWEA Conference, then current OWEA President, Debbie Houdeshell telephoned OTCO's Board President, Karen Hawkins, to set up a meeting to discuss tracking contact hours and the invoice in question.

I have yet to hear from you on the approval of the "not to exceed estimates" forwarded to you on June 6, 2005. I have not received any communication either via email or verbally from you on this matter. Please note you and I were both in attendance at OWEA State Conference June 20-24, 2005 and at no time did we discuss any matters pertaining to contact hours or payment.

With the authority as the OTCO Executive Director and re-confirmed by the OTCO Board of Trustees on April 15, 2005, I am electing to return your unprocessed data.

Please remember, the OTCO student transcript is not a requirement for operator renewals for Ohio EPA. This management system was totally funded by the fees generated from OTCO workshops, seminars, and schools. Although we may track hours for AWWA and ORWA, it is not as a condition of being a member of the OTCO Board of Trustees, but handled as a separate financial agreement executed by the OTCO Executive Director.

Respectfully,

Curtis L. Truss Jr.
Executive Director
Cc: OTCO Board of Directors